



## **INFORMATION TECHNOLOGY SYSTEMS ANALYST**

Cypress County is a rural municipality in the southeast corner of Alberta. The county's approximately 7,800 residents live on farms, acreage subdivisions and in 10 small urban communities. Cypress County promotes a relaxed rural lifestyle and a safe community for families. Along with the City of Medicine Hat, CFB Suffield and Cypress Hills Provincial Park, this area is a great place to live and work.

We have an exciting opportunity for an Information Technology Systems Analyst. Reporting to the Manager of Information Technology, this individual is responsible for overseeing the administration, customization, and optimization of software applications to support the County's business processes. If you are customer service focused and looking for both a challenging and rewarding position, then this is the opportunity for you!

Our ideal candidate has a post-secondary education in Computer Systems Technology or related field of study combined with a minimum of four (4) years experience of related experience in a system or business analyst role within an enterprise or corporate records environment. You are proficient with Microsoft platforms such as SharePoint, Dynamics GP, Office 365, and Power BI. In addition, experience with Laserfiche, Microsoft SQL Server, and VTScada would be an asset for this role. You have strong project management skills and can adapt to changing priorities and work within a deadline-orientated environment. You have excellent organizational, communication and problem-solving skills. You enjoy working collaboratively with a wide range of people and possess a valid driver's license with an acceptable abstract.

Cypress County offers a highly attractive total compensation package, including competitive salary, excellent benefits, in addition to supporting learning and development opportunities. This full-time, permanent position entails a 37.50-hour work week. To learn more about what Cypress County has to offer please visit our website, [www.cypress.ab.ca](http://www.cypress.ab.ca).

If this opportunity interests you, please forward your resume and cover letter no later than:

**4:30 p.m. on Monday, July 21, 2025, [competitions@cypress.ab.ca](mailto:competitions@cypress.ab.ca)**

*Cypress County would like to thank all applicants for their interest and time  
but only those under consideration will be contacted.*