

**CYPRESS COUNTY  
2016 BUDGET**

*APPROVED -  
2015-12-15*

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## EXECUTIVE SUMMARY

The Municipal Government Act requires Council to adopt a budget for each calendar year. This document provides the supporting information for the 2016 Final Budget.

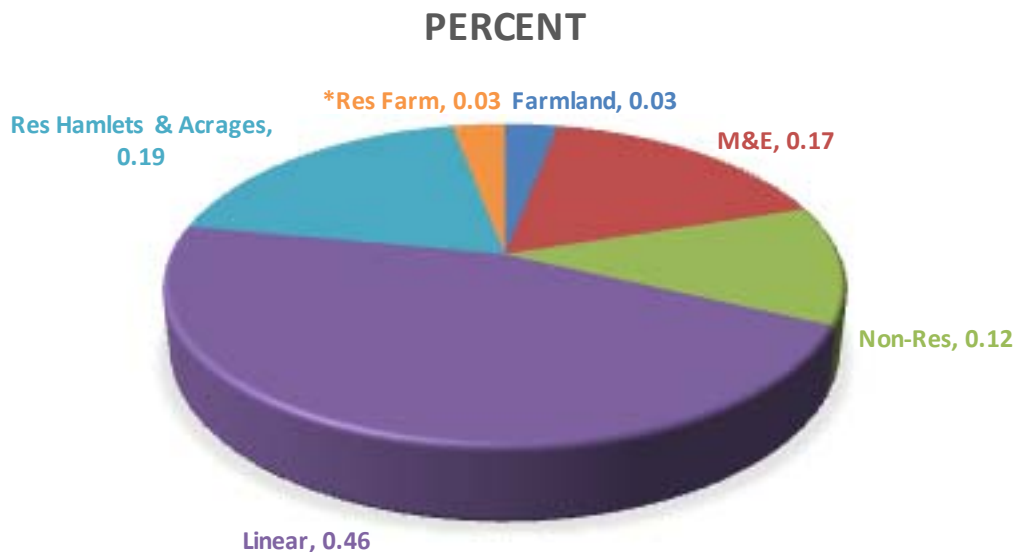
### Budget Summary

Municipal governments are required by law to have balanced budgets. Current revenue must be sufficient to support current expenditures.

	2015 Budget	2016 Budget	\$chg/15	%chg/15
<b><u>Revenues and Transfers by Object</u></b>				
Property taxes	23,226,794	22,126,000	(1,100,794)	-4.74%
Special levies	209,570	229,242	19,672	9.39%
User fees and sale of goods	1,630,550	1,944,149	313,599	19.23%
Government Transfers	8,008,005	9,187,554	1,179,549	14.73%
Penalties	60,000	70,000	10,000	16.67%
Investment Income	1,199,000	1,188,700	(10,300)	-0.86%
Licenses, permits, fines	72,000	87,000	15,000	20.83%
Transfer (Reserves)	150,000	1,239,550	1,089,550	0.00%
Other revenue	462,000	467,000	5,000	1.08%
	35,017,919	36,539,195	1,521,276	4.34%
<b><u>Expenditures and Transfers by Object</u></b>				
Salaries, wages and benefits	6,180,450	6,439,232	258,782	4.19%
Contracted and general services	6,430,960	6,965,002	534,042	8.30%
Purchases from other government	1,337,550	1,453,335	115,785	8.66%
Materials, goods, supplies and utilities	4,189,450	4,124,251	(65,199)	-1.56%
Grants to Individuals/Organizations	1,363,120	696,517	(666,603)	-48.90%
Transfers to Capital Fund	7,725,000	8,671,515	946,515	12.25%
Transfers to Reserves	6,690,391	7,201,613	511,222	7.64%
Long-term Debt	987,098	986,700	(398)	-0.04%
	34,904,019	36,538,165	1,634,146	4.68%
Depreciation	5,717,954	7,047,759	1,329,805	23.26%
<b><u>(Excess) of revenues and transfers over expenditures and transfer:</u></b>				
	- 113,900	(1,030)	112,870	0.00%

## Revenues

Property taxes continue to be the most significant source of revenue for the County, representing 61% of total budgeted revenues and transfers for 2016. The 2016 municipal mill rates proposed are 3.9064 for farmland, 2.9064 for residential and 4.6500 for non-residential properties, which remain the same as the 2015 municipal mill rates.



Significant government transfers include \$4,200,000 in MSI capital and \$4,471,515 in other grant revenues that will be recorded for the various current and future capital projects.

- Decrease of \$1,100,000 in Property Tax Revenue as a result of reduction of drilling activity affecting the linear assessment values
- Increase of \$300,000 in User Fees & Sale of Goods as a result of:
  - recognition of \$150,000 franchise fee
  - realized revenue from the Sale of Goods (water) due to the Regional Waterline being operational and another phase of Desert Blume being approved for development
  - Subdivision revenue increasing by \$20,000
- Increase of \$1,000,000 is a result of capital projects grant eligibility changing from 2015

## Expenditures

Apart from the many smaller increases and decreases in expenditures are the following significant changes expected for 2016:

- Increase of \$300,000 in salaries, wages and benefits due to increase of inflation and required merit increases
- Increase of \$400,000 in Contracted and General Services as a result of:
  - Fire Master Plan being completed at a cost of \$130,000
  - Public Works undertaking a road study and miscellaneous maintenance projects at a cost of \$200,000
  - Waste Transfer Sites will see an increase of \$100,000 for haul costs and transfer site improvements
- Increase of \$100,000 for Purchases from Other Governments which is directly correlated to the increase of Revenue for the Sale of Goods (water)
- Decrease of \$650,000 as there is no recognition for contribution to City of Medicine Hat's Regional Event Centre
- Increase of \$1,000,000 in Transfer to Capital Fund which is directly correlated to the increase in revenue as a result of capital projects grant eligibility changing from 2015

# Cypress County 2016 Budget

## Reserve Funds Summary

Reserves is one component of the County's accumulated surplus. Accumulated surplus represents the County's net worth or the net resources available to provide future needs. Reserves identify surplus funds for a specified future purpose as set by Council.

The County establishes specific reserve funds to provide for emergent financial needs, stabilize tax rates, set aside funds for the replacement of equipment, machinery, vehicles, infrastructure and facilities and minimize the financing needs of the County. Reserve funds offer liquidity which enhances the County's flexibility in addressing operating and capital requirements.

A summary of the 2016 budgeted activity, ending reserve fund balances and the purpose for each fund is summarized below.

### Reserve Funds

December 31, 2016 estimated ending balance

	2015	Addition:	Withdrawals:	2016
WATER & SEWER FUND	7,917,873	4,150,378	(853,525)	11,214,726
OFFSITE/IN FILL LEVIES	(55,870)	12,000		(43,870)
BUILDINGS FUND	3,470,929	420,334	(100,000)	3,791,263
ADMINISTRATION EQUIPMENT FUND	98,141	668,603	(324,262)	442,482
VEHICLES, MACHINERY & EQUIPMENT FUND	6,396,698	1,696,848	(2,925,000)	5,168,546
LANDFILL FUND	226,730	18,450	-	245,180
LAND FUND	81,630	-	-	81,630
CASH IN LIEU FUND	1,127,075	35,000	(67,850)	1,094,225
RECREATION FUND	55,935	100,000		155,935
UNEXPENDED FUNDS	160,992	-	(40,000)	120,992
STABILIZATION FUND	20,023,830	-	-	20,023,830
DEBENTURE SINKING FUND	11,346,902		(671,700)	10,675,202
ACCELERATED REHABILITATON FUND	4,000,000			4,000,000
Total	54,850,865	7,101,613	(4,982,337)	56,970,141

### Water & Sewer Fund

Established to fund the rehabilitation or replacement costs of existing County water and sewer infrastructure when it reaches the end of its useful life. This fund helps meet the County's goal of limiting borrowing for replacing existing infrastructure. Funding is provided through an annual transfer.

### Offsite/In Fill Levies

Established by Bylaw under Section 648 of the MGA, for undeveloped lands in hamlets to pay for part of the capital cost of providing water and sewer services. Funding is collected when the undeveloped lands is to be developed or subdivided as per rates set out by Bylaw.

### Buildings Fund

Established to provide funds for the rehabilitation or replacement costs of existing County buildings, recreational facilities, and parks when they reach the end of their useful lives. Funding is provided through an annual transf

### Administrative Equipment Fund

Established to provide funds for the rehabilitation or replacement costs of existing County administrative equipment when they reach the end of their useful lives. Funding is provided through an annual transfer from the IT Capital Plan.

## **Vehicles, Machinery & Equipment Fund**

Established to provide funds for the scheduled replacement of existing vehicles, machinery, equipment and fire vehicles, when they reach the end of their useful lives. Funding is provided through an annual transfer based on the Capital Equipment Plan.

## **Landfill Fund**

Established to fund the replacement cost of existing transfer site containers when they reach the end of the end of their useful lives and purchase of land for waste sites. Funding is provided through an annual transfer.

## **Land Fund**

Established to fund the purchase or upgrade of County owned or long term leased lands. Funding is provided through the sale of County owned lands.

## **Cash in lieu Fund (Money in place of municipal reserve)**

Established by Bylaw under Section 667(1) of the MGA, in which money is required to be provided in place of dedicating land as municipal reserve. Funding is collected from the owner of a parcel of land that is subject to a proposed subdivision as per rates set out by Bylaw. Cash in lieu funds can be used for a public park, public recreation area, or school authority purposes.

## **Recreation Fund**

Established to assist community organizations with capital projects and major maintenance projects of County owned buildings. Funding is provided through an annual transfer.

## **Unexpended Funds**

Established to provide funds for specific programs and projects included in the budget but not completed by yearend in order to avoid double taxation on these items. The unspent portion of the annual budget pertaining to the specific program or project being carried forward must be approved by Council.

## **Stabilization Fund**

Established to provide for unanticipated expenditures of a non-recurring nature and/or meet unexpected increases in costs, or a drastic reduction in tax assessment revenue.

## **Debenture Sinking Fund**

Established to provide a source of funding to meet future principle obligations on \$12,000,000 debenture. This reserve is reduced annual by the amount of principle payments.

## **Accelerated Rehabilitation Fund**

Established to provide another source of funding for rehabilitation and increase annual Public Works projects without increasing tax rates. Funding is provided by Council motion and reduced annually by budgeted rehabilitation projects in excess of the \$1,600,000 tax funding.

**CORPORATE  
SERVICES**

# Cypress County 2016 Budget

## General Government

### SERVICES AND PROGRAMS PROVIDED

Net municipal taxes are accounted for under the General Government function. This includes net taxes received on all assessment types and does not include the requisitions for the public and separate schools as well as the Cypress View Foundation.

BUDGET SUMMARY	
2016 Net Budget	(17,546,587)
2015 Net Budget	(17,854,805)
Budget Change	308,218
Change by %	-1.73%

Included under this function:

- Penalties
- Investment Income, including portfolio interest and interest from loans provided
- Lease Revenue, including Road Allowances
- Other revenue, including annexation payments, dividend payments, sale of County land
- Oilwell Drilling Tax
- Transfers to reserves

### 2016 SIGNIFICANT CHANGES

- Decrease of \$1,100,000 in Property Tax Revenue due to a decrease in linear assessment mainly due to a reduction in drilling activity
- Decrease of \$60,000 in Oilwell Drilling Tax
- Increase of \$150,000 for Franchise Fees from the City of Medicine Hat
- Recognition of various capital grants that will be applied for in 2016
- Recognition of a transfer from the Debenture Sinking Fund Reserve
- Transfers to Reserves (see Summary Report - page 4)

	2014 Budget	2014 Actual	2015 Budget	2016 Budget	\$chg/16	%chg/16
<b>Revenues and Transfers by Object</b>						
Property Taxes	19,739,541	19,725,303	23,226,794	22,126,000	(1,100,794)	-4.74%
User fees and sale of goods	166,500	172,849	161,500	251,500	90,000	55.73%
Government Transfers	4,200,000	5,112,702	7,641,000	8,811,515	1,170,515	15.32%
Penalties	60,000	1,489,666	60,000	70,000	10,000	16.67%
Investment Income	1,197,000	1,703,990	1,199,000	1,188,700	(10,300)	-0.86%
Transfer (Reserves)	-	51,627	-	1,176,700	1,176,700	0.00%
Loans Provided - Principal	300,000	393,519	420,000	420,000	-	0.00%
	25,663,041	28,649,656	32,708,294	34,044,415	1,336,121	4.08%

### Expenditures and Transfers by Object

Debenture Commitment	107,000	100,971	653,098	671,700	18,602	2.85%
Transfers to Capital Fund	4,200,000	483,834	7,552,000	8,671,515	1,119,515	14.82%
Transfers to Reserves	5,458,807	10,799,026	6,648,391	7,154,613	506,222	7.61%
	9,765,807	11,383,831	14,853,489	16,497,828	1,644,339	11.07%

### (Excess) of revenues and transfers

over expenditures and transfer:	(15,897,234)	(17,265,825)	(17,854,805)	(17,546,587)	308,218	-1.73%
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## Legislative (Council)

### SERVICES AND PROGRAMS PROVIDED

The Council and Committees section provides for the direct costs of operating Council and a variety of committees.

The geographic area encompassed by Cypress County consists of 9 electoral wards which are represented by one elected Councillor who must reside within the ward.

The title for the Chief Elected Official for the County is "Reeve". That individual is elected by Council during the organizational meeting following the local election and on an annual basis thereafter. In addition to the election of the Reeve and Deputy Reeve, appointments to a number of Council committees also occurs during the annual organizational meeting. By virtue of their election as a Councillor, each member of Council also serves as a Fire Guardian and is a Commissioner for Oaths.

Attendance at Council meetings (twice a month) is required unless otherwise excused. Members of Council must also vote on all matters being considered by Council unless they have a clear conflict of interest.

Council is responsible for setting direction, establishing organizational priorities, approving policies and allocating resources through the annual budget approval process.

### 2016 SIGNIFICANT CHANGES

- All Boards, Committees, & Commissions of Council has been consolidated into this department. The increase in costs is a direct correlation of reimbursing members from this department instead of individual departments.
- Increase of \$1,800 for Council to hold a Bar-B-Q in a specified hamlet

BUDGET SUMMARY	
2016 Net Budget	421,350
2015 Net Budget	314,900
Budget Change	106,450
Change by %	33.80%

	2014 Budget	2014 Actual	2015 Budget	2016 Budget	\$chg/16	%chg/16
<b>Revenues and Transfers by Object</b>						
	-	-	-	-	-	0.00%
<b>Expenditures and Transfers by Object</b>						
Salaries, wages and benefits	190,000	174,894	201,000	201,000	-	0.00%
Salaries, wages and benefits - BOARDS				68,000	68,000	0.00%
Contracted and general services	113,900	100,013	113,900	119,700	5,800	5.09%
Contracted and general services - BOARDS				32,650	32,650	0.00%
	303,900	274,907	314,900	421,350	106,450	33.80%
<b>(Excess) of revenues and transfers over expenditures and transfer:</b>	303,900	274,907	314,900	421,350	106,450	33.80%

# Cypress County 2016 Budget

## SUMMARY OF SERVICES AND PROGRAMS PROVIDED

	Salaries, wages and benefits	Contract and general services
Council	201,000	119,700
Fire Services Board	10,000	1,100
FCSS	4,000	4,000
Agricultural Service Board (ASB)	27,000	14,550
Municipal Planning Commission (MPC)	23,000	9,000
Subdivision & Development Appeal Board (SDAB)		
Economic Development (EDA)	4,000	4,000
	<hr/>	<hr/>
	269,000	152,350

# Cypress County 2016 Budget

## Administration

### SERVICES AND PROGRAMS PROVIDED

Administration is comprised of the Senior Admin, Finance, IT, HR, purchasing and building maintenance.

BUDGET SUMMARY	
2016 Net Budget	2,407,163
2015 Net Budget	1,547,440
Budget Change	859,723
Change by %	55.56%

### 2016 SIGNIFICANT CHANGES

- Past services referred to as Common Services has been consolidated within Administration and is no longer being re-allocated .
- Reallocated staff wages to their appropriate departments (\$432,000) with the offset in additional wages from staff who were considered Common Services staff.
- Increase of \$57,000 to complete facilities projects (Replacement of overhead doors, Oiling 2nd Avenue, Storm Water Drainage Pond)
- Decrease of \$70,000 for Contract Services for Information Technology
- Reallocation of Legal Fees from Bylaw Enforcement and Planning & Development (\$11,500)
- Increase in Depreciation due to purchase of Information Technology equipment in 2015

	2014 Budget	2014 Actual	2015 Budget	2016 Budget	\$chg./16	%chg./16
<b>Revenues and Transfers by Object</b>						
Funded Portion of Internal Transfers	779,482	816,432	835,960	-	(835,960)	-100.00%
User fees and sale of goods	19,200	30,855	20,200	30,000	9,800	48.51%
	798,682	847,287	856,160	30,000	(826,160)	-96.50%
<b>Expenditures and Transfers by Object</b>						
Salaries, wages and benefits	1,101,000	1,090,618	1,099,000	1,170,993	71,993	6.55%
Contracted and general services	781,550	914,502	801,550	771,450	(30,100)	-3.76%
Materials, goods, supplies and utilities	208,500	232,257	219,500	226,500	7,000	3.19%
Depreciation	175,007	175,531	196,427	248,618	52,191	26.57%
Funded portion of Internal Transfers	87,123	101,964	87,123	19,602	(67,521)	-77.50%
	2,353,180	2,514,872	2,403,600	2,437,163	33,563	1.40%
<b>(Excess) of revenues and transfers over expenditures and transfer:</b>	1,554,498	1,667,585	1,547,440	2,407,163	859,723	55.56%

## SUMMARY OF SERVICES AND PROGRAMS PROVIDED

Administration is responsible for coordinating Council meeting agendas, providing recommendations on matters that Council direction is required on, assisting Council in the Strategic Planning process, initiating actions necessary for the implementation of strategic priorities that have been set by Council, other corporate initiatives such as service delivery and service standards, conducting elections, managing the information and privacy program and managing the corporate records program.

Administration provides Financial guidance for the overall management of the financial affairs of the County including accounting, audit, budgeting, accounts payable, payroll administration, tax collection, managing debt and managing grants.

Administration provides effective IT services and solutions for the County including the support and implementation of hardware and software projects and services.

Administration is responsible for all buildings that County employees utilize. They deal with building maintenance, security programs, yard maintenance, mobile radio systems, and utility servicing for buildings. As noted, these Common Services is being consolidated/combined into Administration for the 2016 operating year and there is no reallocation of costs throughout the organization.

Other Corporate Services provided through Administration are Human Resource functions and Risk Management.

## Assessment

### SERVICES AND PROGRAMS PROVIDED

Assessment services determine property values for residential, farmland, commercial and industrial properties, and co-ordinates receiving values from the province for linear properties. Property values are reviewed on an annual basis. Assessment services also answers questions from ratepayers and responds to assessment appeals.

BUDGET SUMMARY	
2016 Net Budget	541,161
2015 Net Budget	601,286
Budget Change	(60,125)
Change by %	-10.00%

### 2016 SIGNIFICANT CHANGES

- Reduction of 0.3 FTE as the Assessment Supervisor reduces his hours in favour of delegating duties to the Assistant Assessor and a summer student technician
- Decrease in billing from the Province for linear assessment figures

	2014 Budget	2014 Actual	2015 Budget	2016 Budget	\$chg/16	%chg/16
<b>Revenues and Transfers by Object</b>						
	-	-	-	-	-	0.00%
<b>Expenditures and Transfers by Object</b>						
Salaries, wages and benefits	298,000	265,636	335,000	318,516	(16,484)	-4.92%
Contracted and general services	109,260	111,942	114,960	122,645	7,685	6.68%
Purchases from other government	125,000	117,436	127,000	100,000	(27,000)	-21.26%
Funded portion of Internal Transfers	24,326	28,457	24,326	-	(24,326)	-100.00%
	556,586	523,471	601,286	541,161	(60,125)	-10.00%
<b>(Excess) of revenues and transfers over expenditures and transfer:</b>						
	556,586	523,471	601,286	541,161	(60,125)	-10.00%

**MUNICIPAL  
SERVICES**

## MUNICIPAL SERVICES

### SERVICES AND PROGRAMS PROVIDED

- BYLAW ENFORCEMENT
- HEALTH & SAFETY

BUDGET SUMMARY	
2016 Net Budget	551,581
2015 Net Budget	402,818
Budget Change	148,763
Change by %	36.93%

### 2016 SIGNIFICANT CHANGES

- Bylaw Enforcement and Health and Safety have been consolidated/combined under Municipal Services
- Health & Safety is no longer being re-allocated
- Director of Municipal Services position has been reallocated from Administration
- Legal Fees (\$1,500) have been re-allocated to Administration

	2014 Budget	2014 Actual	2015 Budget	2016 Budget	\$chg/16	%chg/16
<b>Revenues and Transfers by Object</b>						
Funded Portion of Internal Transfers	147,507	151,897	163,400	-	(163,400)	-100.00%
User fees and sale of goods	500	1,250	500	500	-	0.00%
Fines Issued	45,000	92,424	45,000	45,000	-	0.00%
	<b>193,007</b>	<b>245,571</b>	<b>208,900</b>	<b>45,500</b>	<b>(163,400)</b>	<b>-78.22%</b>
<b>Expenditures and Transfers by Object</b>						
Salaries, wages and benefits	193,629	210,017	363,000	349,327	(13,673)	-3.77%
Contracted and general services	51,200	36,778	57,700	62,200	4,500	7.80%
Purchases from other government	150,000	148,268	154,500	159,135	4,635	3.00%
Materials, goods, supplies and utilities	10,700	13,796	14,700	14,200	(500)	-3.40%
Funded portion of Internal Transfers	21,796	19,166	21,818	12,219	(9,599)	-44.00%
	<b>427,325</b>	<b>428,025</b>	<b>611,718</b>	<b>597,081</b>	<b>(14,637)</b>	<b>-2.39%</b>
<b>(Excess) of revenues and transfers over expenditures and transfer:</b>	<b>234,318</b>	<b>182,454</b>	<b>402,818</b>	<b>551,581</b>	<b>148,763</b>	<b>36.93%</b>

## **SUMMARY OF SERVICES AND PROGRAMS PROVIDED**

### **ENFORCEMENT**

Municipal Enforcement staff conduct regular patrols on all County roads, with special attention to hard surface roads and Provincial road enforcement includes Highway 1 through the Hamlet of Dunmore as authorized by the Solicitor General's office. Education and enforcement of County bylaws is a priority, focusing on noise, unsightly property and dog complaints. As well, provincial legislation and regulations, such as the Traffic Safety Act are enforced.

Currently the County employs one Community Peace Officer Level 1. Additionally, the County contracts with the Province for one RCMP member, as an enhanced officer, dedicated to Cypress County's needs.

### **HEALTH & SAFETY**

Cypress County is committed to acting responsibly and protectively on health and safety issues with commitment to both people and property.

The Health & Safety system is responsible for the development, implementation, maintenance and review of incident reports and investigations, emergency response plans, safe work practices and procedures, and training.



## Fire & Emergency Management

### SERVICES AND PROGRAMS PROVIDED

Fire and Emergency services play an important role in the development of a safe community. We play an important role in Business Continuity by providing protection and assurances to mitigate large fires that can destroy homes, places of work and recreation areas for play. This is accomplished through 12 Fire Departments which are located throughout the County to aid in a quick delivery of response when the need arises.

BUDGET SUMMARY	
2016 Net Budget	1,516,495
2015 Net Budget	1,320,749
Budget Change	195,746
Change by %	14.82%

The County provides assistance (equipment, training, personal protective equipment) to the local fire departments, thus providing ratepayers an effective and affordable emergency service department and to meet Council's commitment to providing a safe environment in which our people can live, work, and play. Additionally, fire departments respond to vehicle collisions, vehicle rollovers, medical emergencies, traffic control, and hazardous material spills.

### 2016 SIGNIFICANT CHANGES

- A Fire Master Plan will be designed and completed in 2016
- County assistance to the local fire department equipment needs, such as extrication equipment, ten complete sets of bunker gear with associated gloves, coveralls, boots and helmets, contribution to a neighboring municipality's rescue truck, and other various needed equipment.
- Expenditures for appointment to the Fire Services Board have been reallocated to Legislation

	2014 Budget	2014 Actual	2015 Budget	2016 Budget	\$chg/16	%chg/16
<b>Revenues and Transfers by Object</b>						
User fees and sale of goods	50,000	44,426	75,000	50,000	(25,000)	-33.33%
Government Transfers	32,500	23,631	19,700	13,000	(6,700)	-34.01%
	82,500	68,057	94,700	63,000	(31,700)	-33.47%
<b>Expenditures and Transfers by Object</b>						
Salaries, wages and benefits	82,000	145,691	175,100	154,502	(20,598)	-11.76%
Contracted and general services	234,940	216,699	245,000	402,070	157,070	64.11%
Purchases from other government	450,000	442,121	463,000	453,000	(10,000)	-2.16%
Materials, goods, supplies and utilities	146,700	154,708	171,000	283,701	112,701	65.91%
Grants to Individuals/Organizations	47,500	42,986	50,300	47,500	(2,800)	-5.57%
Depreciation	233,715	218,939	264,741	238,722	(26,019)	-9.83%
Funded portion of Internal Transfers	42,449	53,100	46,308	-	(46,308)	-100.00%
	1,237,304	1,274,244	1,415,449	1,579,495	164,046	11.59%
<b>(Excess) of revenues and transfers over expenditures and transfer:</b>	1,154,804	1,206,187	1,320,749	1,516,495	195,746	14.82%

## Planning and Development

### SERVICES AND PROGRAMS PROVIDED

The primary service of the Planning and Development is to provide direction and assistance to landowners about what they can do on their land, how to build on their land, and how County land use policies may affect them. We help people navigate the process to obtain development permits, complete land use amendments, and subdivision applications, and any other issues that relate to land development.

BUDGET SUMMARY	
2016 Net Budget	633,000
2015 Net Budget	757,512
Budget Change	(124,512)
Change by %	-16.44%

### 2016 SIGNIFICANT CHANGES

- Over the past couple of years, the Planning and Subdivision revenues have remained stable and consistent, thus we are recognizing that stability in revenue for 2016
- Expenditures for appointment to the Municipal Planning Commission and Subdivision and Development Appeal Board have been reallocated to Legislation
- Orthophotography project (\$160,000) was complete in 2015
- Engineering drainage plan in Dummore (\$60,000) was complete in 2015
- Increase of \$185,000 for 3 Area Structure Plans and a Traffic Impact Assessment report
- Legal Fees (\$10,000) have been reallocated to Administration

	2014 Budget	2014 Actual	2015 Budget	2016 Budget	\$chg/16	%chg/16
<b>Revenues and Transfers by Object</b>						
Licenses and permits	27,000	41,350	27,000	42,000	15,000	55.56%
User fees and sale of goods	13,000	21,930	13,000	35,000	22,000	169.23%
Other Revenue	42,000	90,316	42,000	47,000	5,000	11.90%
	82,000	153,596	82,000	124,000	42,000	51.22%
<b>Expenditures and Transfers by Object</b>						
Salaries, wages and benefits	440,000	447,063	471,000	444,319	(26,681)	-5.66%
Contracted and general services	67,500	82,467	289,500	256,000	(33,500)	-11.57%
Materials, goods, supplies and utilities	-	-	-	-	-	0.00%
Transfers to Reserves	42,000	105,691	42,000	47,000	5,000	11.90%
Funded portion of Internal Transfers	37,012	37,996	37,012	9,681	(27,331)	-73.84%
	586,512	673,217	839,512	757,000	(82,512)	-9.83%
<b>(Excess) of revenues and transfers over expenditures and transfer:</b>	504,512	519,621	757,512	633,000	(124,512)	-16.44%

## Family & Community Support Services (FCSS)

### SERVICES AND PROGRAMS PROVIDED

Family and Community Support Services (FCSS) are locally driven preventative social initiatives that enhance the well being of children, families, individuals, and communities.

Partnering with a number of local agencies, counseling and skill building is offered to students, adults, and families. Partners include, but not limited to, McMan Youth, Family & Community Services, Medicine Hat Family Services, and the family school liaison workers in the Prairie Rose School Division.

Cypress County provides a program designed to subsidize transportation costs for residents with special needs. The program pays 50% of the fare to allow residents to travel from their home into the City of Medicine Hat or Town of Redcliff to obtain services and return home.

### 2016 SIGNIFICANT CHANGES

- Increase of \$15,375 in the Family and Community Support Services Grant
- Expenditures for appointment to the FCSS Board have been reallocated to Legislation

BUDGET SUMMARY	
2016 Net Budget	47,234
2015 Net Budget	72,415
Budget Change	(25,181)
Change by %	-34.77%

	2014 Budget	2014 Actual	2015 Budget	2016 Budget	\$chg/16	%chg/16
<b>Revenues and Transfers by Object</b>						
Government Transfers	154,425	154,425	154,425	169,800	15,375	9.96%
	154,425	154,425	154,425	169,800	15,375	9.96%
<b>Expenditures and Transfers by Object</b>						
Salaries, wages and benefits	15,600	10,482	16,600	-	(16,600)	-100.00%
Contracted and general services	8,700	7,679	8,700	4,700	(4,000)	-45.98%
Grants to Individuals/Organizations	197,400	167,414	201,540	212,334	10,794	5.36%
	221,700	185,575	226,840	217,034	(9,806)	-4.32%
<b>(Excess) of revenues and transfers over expenditures and transfer:</b>	67,275	31,150	72,415	47,234	(25,181)	-34.77%

## Agricultural Services (ASB)

### SERVICES AND PROGRAMS PROVIDED

- Weed Inspection & Control
- Pest Inspection
- Soil Conservation Programs
- Other Awards

BUDGET SUMMARY	
2016 Net Budget	286,637
2015 Net Budget	341,442
Budget Change	(54,805)
Change by %	-16.05%

### 2016 SIGNIFICANT CHANGES

- Increase in the rates for rental of soil conservation equipment
- New program to inspect for weeds introduced by hay (\$20,000)
- Removal of the Shelterbelt Program (\$4,000)
- Expenditures for appointment to the Agricultural Services Board have been reallocated to Legislation

	2014 Budget	2014 Actual	2015 Budget	2016 Budget	\$chg/16	%chg/16
<b>Revenues and Transfers by Object</b>						
User fees and sale of goods	30,000	41,999	30,000	36,000	6,000	20.00%
Government Transfers	189,880	197,239	192,880	193,239	359	0.19%
Other revenue	-	-	-	-	-	-
	219,880	239,238	222,880	229,239	6,359	2.85%
<b>Expenditures and Transfers by Object</b>						
Salaries, wages and benefits	302,850	265,423	306,850	309,648	2,798	0.91%
Contracted and general services	115,150	74,240	112,300	127,150	14,850	13.22%
Materials, goods, supplies and utilities	69,900	45,645	66,750	61,500	(5,250)	-7.87%
Grants to Individuals/Organizations	2,500	2,500	2,500	2,500	-	0.00%
Funded portion of Internal Transfers	76,022	42,040	75,922	15,078	(60,844)	-80.14%
	566,422	429,848	564,322	515,876	(48,446)	-8.58%
<b>(Excess) of revenues and transfers over expenditures and transfer:</b>	346,542	190,610	341,442	286,637	(54,805)	-16.05%

## **WEED INSPECTION & CONTROL**

Maintaining a viable agricultural land base is the ultimate goal behind monitoring and controlling noxious and prohibited noxious weeds within the 3.3 million acres that make up the County. Through this program, partially funded through the Agricultural Service Board grant, the County encourages landowners and leaseholders to reduce the impact of regulated weeds on the lands they manage.

Under the Weed Control Act ASB must ensure that noxious weeds do not spread and that prohibited noxious weeds are destroyed. Significant time is invested spraying weeds on County owned property, roads and rights of ways.

The County employs 4 seasonal Weed Inspectors to manage close to 20 known weed infestations that are mapped and recorded. Weed Inspectors share best management farming practices with producers to reduce the impact of weeds in the County.

## **PEST INSPECTION**

Monitoring for pests under the Agricultural Pests Act is completed through surveys and inspections are performed in response to reports from ratepayers.

Rat, gopher, coyote control and insect monitoring is included. ASB investigates all rat sightings and where an infestation is confirmed control measures are put in place to keep Alberta rat free. When gopher infestation occurs, ASB recommends practice changes to the landowner, provides education on proper gopher control methods and as a last resort will use poisons to control these nuisances.

Educational materials are provided to ratepayers and industry partners on the damaging effects pests can have on producers as well as best management practices to mitigate infestations. Communication is the key with meetings being held as needed and fielding several phone calls on the subject.

ASB administers the Deadstock Removal Assistance Program to encourage producers to take proactive steps to reduce the presence of coyotes in areas where livestock is raised. The County will reimburse 50% of the total cost for rendering truck services. As a last resort, poison is available to deal with problem coyotes, when predation is confirmed.

## **SOIL CONSERVATION PROGRAMS**

ASB administers the Soil Conservation Act within the County. It is our duty to keep the soil in the field that it belongs too. This program has been encouraging the adoption of zero and minimal till farming which has drastically reduced the time commitment required in this area. Drills are available for rent to support no till farming.

## **OTHER AWARDS**

ASB nominates a farm family for the Calgary Stampede Farm Family awards each year. This program is well received by the nominees and helps create a positive image for the hard working farmers in our region. This family receives further recognition at the Medicine Hat Stampede, as the Cypress County Farm Family of the year.

ASB administers a bursary program to encourage local high school students to choose a career in agriculture and a 4-H Grant to financially assist Southeast Alberta district 4-H clubs.

## Tourism and Economic Development

### SERVICES AND PROGRAMS PROVIDED

The County has memberships to Canadian Badlands, Ports-to-Plains Alliance, Palliser Economic Partnership, Economic Development Alliance and Entre-Corp whose primary focus is to foster the development of tourism and economic growth within Cypress County and/or Southeast Alberta.

BUDGET SUMMARY	
2016 Net Budget	61,000
2015 Net Budget	71,200
Budget Change	(10,200)
Change by %	-14.33%

By participating in these organizations, Cypress County hopes that there will be an increase of economic development in the County, such as generation of employment through business retention and expansion and to encourage tourism by becoming a tourist destination region.

Places to visit include Cypress Hills Interprovincial Park, Red Rock Coulee, the Prairie Memories Museum, Constable Graburn Memorial Cairn, Red Coat Trail and many fishing reservoirs and lakes.

### 2016 SIGNIFICANT CHANGES

- Expenditures for appointment to Boards as mentioned above have been reallocated to Legislation

	2014 Budget	2014 Actual	2015 Budget	2016 Budget	\$chg/16	%chg/16
<b>Revenues and Transfers by Object</b>						
	-	-	-	-	-	0.00%
<b>Expenditures and Transfers by Object</b>						
Salaries, wages and benefits	9,400	6,695	9,700	-	(9,700)	-100.00%
Contracted and general services	6,500	1,944	6,500	5,000	(1,500)	-23.08%
Grants to Individuals/Organizations	55,000	54,105	55,000	56,000	1,000	1.82%
	70,900	62,744	71,200	61,000	(10,200)	-14.33%
<b>(Excess) of revenues and transfers over expenditures and transfer:</b>						
	70,900	62,744	71,200	61,000	(10,200)	-14.33%

## Recreation

### SERVICES AND PROGRAMS PROVIDED

Recreation services within Cypress County are provided through various agreements. They include joint agreements between the County and Town of Redcliff and situations where recreation funds are allocated to various recreation service providers and community organizations.

BUDGET SUMMARY	
2016 Net Budget	300,337
2015 Net Budget	314,169
Budget Change	(13,832)
Change by %	-4.40%

Funding allocated for recreation is \$40 per capita with the Recreation Board approving the allocation of funds for recreation or community facilities which can be utilized to offset operating and capital costs for these facilities.

Additionally, a Summer Games Co-coordinator is hired seasonally each year to assist in the coordination of participation of Cypress County residents in the Southern Alberta summer games.

### 2016 SIGNIFICANT CHANGES

- Both the increase in revenues and expenditures is due to Council contributing to the re-establishment of the Schuler School playground

	2014 Budget	2014 Actual	2015 Budget	2016 Budget	\$chg/16	%chg/16
<b>Revenues and Transfers by Object</b>						
User fees and sale of goods	700	1,140	700	700	-	0.00%
Transfer (Reserves)	-	-	-	22,850	22,850	0.00%
	700	1,140	700	23,550	22,850	0.00%
<b>Expenditures and Transfers by Object</b>						
Salaries, wages and benefits	8,000	8,512	8,000	8,000	-	0.00%
Contracted and general services	7,000	4,470	7,000	7,000	-	0.00%
Grants to Individuals/Organizations	243,710	273,726	284,780	307,630	22,850	8.02%
Funded portion of Internal Transfers	15,089	15,067	15,089	1,257	(13,832)	-91.67%
	273,799	301,775	314,869	323,887	9,018	2.86%
<b>(Excess) of revenues and transfers over expenditures and transfer:</b>	273,099	300,635	314,169	300,337	(13,832)	-4.40%

## Parks & Programs

### SANDY POINT CAMPGROUND

The park has been in operation since the early 1980's. It is located 100 kilometers northeast of Medicine Hat on Highway 41 along the South Saskatchewan River. The park has pull-through sites, playground, non-potable water, pit toilets, fire pits with free firewood, and a day use area.

BUDGET SUMMARY	
2016 Net Budget	161,725
2015 Net Budget	218,847
Budget Change	(57,122)
Change by %	-26.10%

### CAVAN LAKE CAMPGROUND

The park has been a popular uncontrolled local fishing and boating area since the early 1950's. The County took over the operation of the campground in the mid 1990's. It is located 18 kilometers east of Medicine Hat on Highway 1, then 5.5 kilometers south on Range Road 40. Cavan Lake is an irrigation reservoir supplied with water from spring runoff out of the Cypress Hills. The park has 78 sites (44 with 30 amp power), fire pits with free firewood, playground, and horseshoe pits, toilets (no sani-dump), non-potable water, and day-use area. Seasonal users occupy approximately 50% of the sites.

### PARKS AND RECREATION

In most cases around the County, recreation and community facilities are operated and maintained by third parties. This includes Community Halls, Arenas, and Curling Rinks. The County ensures, for insurance reasons, that gas burning appliances are inspected annually to ensure public safety.

### 2016 SIGNIFICANT CHANGES

- Increase of \$10,000 for full campground occupancy rates
- Decrease of \$50,000 for Cavan Lake improvements that were complete in 2015
- Increase of \$6,800 for Campground Caretaker's contracts

	2014 Budget	2014 Actual	2015 Budget	2016 Budget	\$chg/16	%chg/16
<b>Revenues and Transfers by Object</b>						
User fees and sale of goods	65,000	72,233	65,000	75,000	10,000	15.38%
Government Transfers	-	46,736	-	-	-	0.00%
	65,000	118,969	65,000	75,000	10,000	0.00%
<b>Expenditures and Transfers by Object</b>						
Salaries, wages and benefits	16,000	24,774	16,000	16,000	-	0.00%
Contracted and general services	69,300	85,096	115,300	72,800	(42,500)	-36.86%
Materials, goods, supplies and utilities	17,900	24,356	17,900	17,900	-	0.00%
Transfers to Capital Fund	123,700	123,000	-	-	-	0.00%
Depreciation	109,735	109,782	113,197	110,038	(3,159)	-2.79%
Funded portion of Internal Transfers	21,450	24,220	21,450	19,987	(1,463)	-6.82%
	358,085	391,228	283,847	236,725	(47,122)	-16.60%
<b>(Excess) of revenues and transfers over expenditures and transfer:</b>	293,085	272,259	218,847	161,725	(57,122)	-26.10%



## Library & Culture

### SERVICES AND PROGRAMS PROVIDED

Library services throughout Cypress County are provided through the Shortgrass Library System, a not-for-profit entity whose Board members are appointed by each member municipality. The Board consists of twelve trustees who have the key role of providing advice on policy and other matters in order to increase the effectiveness and efficiency of the library system operation.

Shortgrass Library System provides quality library support services to member municipalities and partners and service school-based libraries belonging to Medicine Hat School District No 76 and Prairie Rose School Division #8 and services to public libraries (12).

In 2015, the Irvine Library became a member of the Shortgrass Library System.

### 2016 SIGNIFICANT CHANGES

- In 2016 there is no expected contribution to other municipalities' capital infrastructure

BUDGET SUMMARY	
2016 Net Budget	70,553
2015 Net Budget	769,000
Budget Change	(698,447)
Change by %	-90.83%

	2014 Budget	2014 Actual	2015 Budget	2016 Budget	\$chg/16	%chg/16
<b>Revenues and Transfers by Object</b>						
	-	-	-	-	-	0.00%
<b>Expenditures and Transfers by Object</b>						
Grants to Individuals/Organizations	-	-	700,000	-	(700,000)	-100.00%
Grants to Individuals/Organizations	56,000	57,451	69,000	70,553	1,553	2.25%
	56,000	57,451	769,000	70,553	(698,447)	-90.83%
<b>(Excess) of revenues and transfers over expenditures and transfer:</b>	56,000	57,451	769,000	70,553	(698,447)	-90.83%

**PUBLIC  
WORKS**

## Fleet Services (Internal Transfer)

### SERVICES AND PROGRAMS PROVIDED

#### SERVICE & REPAIRS

The Fleet Services Department provides servicing and repairs to small engines, light duty fleet trucks, and heavy duty fleet trucks and equipment.

BUDGET SUMMARY	
2016 Net Budget	-
2015 Net Budget	-
Budget Change	-
Change by %	18.98%

Small Engines includes weed trimmers, chainsaws, water pumps, fire equipment and other miscellaneous equipment. Light Duty Fleet Trucks are classified as mid-size to full-size trucks with the purpose to transport operators and laborers to and from job sites. Heavy Duty Fleet Trucks and Equipment trucks that range in size from 3 Ton to 6 Ton and equipment for hauling and transporting materials and construction equipment. During spring, summer and fall season the primary purpose of heavy duty fleet trucks is to transport aggregates from resource pits and stockpiles to road surfaces. In winter, these same trucks are equipped with plows, calcium, and sanding equipment.

#### 2016 SIGNIFICANT CHANGES

- Decrease in repair and maintenance costs due to the significant replacement of older equipment and trucks that were replaced in 2015 with Council approval of the Equipment Replacement Plan
- With the replacement to newer equipment and trucks, the offset associated cost is an increase in depreciation

	2014 Budget	2014 Actual	2015 Budget	2016 Budget	\$chg/16	%chg/16
<b>Revenues and Transfers by Object</b>						
Funded portion of Internal Transfers	2,321,839	2,235,947	2,334,952	2,778,013	443,061	18.98%
	2,321,839	2,235,947	2,334,952	2,778,013	443,061	18.98%
<b>Expenditures and Transfers by Object</b>						
Salaries, wages and benefits	380,000	421,760	390,000	418,573	28,573	7.33%
Contracted and general services	450,000	369,041	400,000	400,000	-	0.00%
Materials, goods, supplies and utilities	740,000	709,662	735,000	535,000	(200,000)	-27.21%
Depreciation	691,839	649,227	749,952	1,424,440	674,488	89.94%
Funded portion of Internal Transfers	60,000	86,257	60,000	-	(60,000)	-100.00%
	2,321,839	2,235,947	2,334,952	2,778,013	443,061	18.98%
<b>(Excess) of revenues and transfers over expenditures and transfer:</b>						
	-	-	-	-	-	18.98%

# Cypress County 2016 Budget

## Public Works

### SERVICES AND PROGRAMS PROVIDED

- General Road, including grader routes
- Private Dust Control Program
- Hamlets
- Signage
- Bridges and Culverts Inspections and Upgrades
- Street Lighting

BUDGET SUMMARY	
2016 Net Budget	13,971,098
2015 Net Budget	13,726,871
Budget Change	244,227
Change by %	1.78%

### 2016 SIGNIFICANT CHANGES

- Increase in Private Dust Control Fees
- Suffield Drainage Project was completed in 2015, thus no need to recognize a transfer
- Increase in contracted to services to complete a Road Study, repairs to Township Road 202 and Thelma Hill, upgrade to the CPR crossing at Range Road 70, and maintenance items such as tree cutting within the County
- In 2016, there is no transfer to the capital fund for road construction projects

	2014 Budget	2014 Actual	2015 Budget	2016 Budget	\$chg/16	%chg/16
<b>Revenues and Transfers by Object</b>						
Special Levies	111,000	138,822	110,800	140,000	29,200	26.35%
User fees and sale of goods	46,000	308,060	46,000	50,000	4,000	8.70%
Government Transfers	-	50,000	-	-	-	0.00%
Transfers (Reserves)	-	18,722	150,000	-	(150,000)	0.00%
	157,000	515,604	306,800	190,000	(116,800)	-38.07%
<b>Expenditures and Transfers by Object</b>						
Salaries, wages and benefits	1,896,000	1,870,597	2,092,000	2,282,455	190,455	9.10%
Contracted and general services	3,050,300	2,992,584	3,175,300	3,414,500	239,200	7.53%
Materials, goods, supplies and utiliti	2,626,500	2,134,535	2,790,500	2,777,000	(13,500)	-0.48%
Transfers to Capital Fund	-	682,241	173,000	-	(173,000)	0.00%
Depreciation	3,139,256	3,130,268	3,108,115	3,108,564	449	0.01%
Funded portion of Internal Transfers	2,613,153	2,558,196	2,694,756	2,578,579	(116,177)	-4.31%
	13,325,209	13,368,421	14,033,671	14,161,098	127,427	0.91%
<b>(Excess) of revenues and transfers over expenditures and transfer:</b>	13,168,209	12,852,817	13,726,871	13,971,098	244,227	1.78%

## **PAVED ROADS**

The County has nearly 65 kilometers of paved surface roads. Annually paved road surfaces require regular maintenance to ensure the safety of the motoring public, as well as preservation of paved surfaces to maximize the original investment.

Annual crack sealing is performed to ensure moisture does not enter the road base, prematurely degrading the road surface which can escalate annual maintenance costs.

Pothole repairs are limited due to the average age of our pavement. Typically, potholes become more frequent as pavement ages and more so where proactive preventative maintenance such as crack sealing is not administered.

Line painting is completed annually and serves as a communication device to motorists of the road. Line painting of County paved roads meets Alberta Transportation specifications.

Highway signage is another very important component in communicating paved surface changes ahead. Regulatory, warning, and information signage are present on each paved road surface. Maintaining these are a priority in ensuring the motorist is aware of the rules of the road. In addition to these types of signs, County staff will temporarily erect Construction signage as warning devices to motorists where road maintenance and repair work is in progress.

Paved surfaces have much less regular maintenance than gravel surfaces in the spring, summer and fall seasons. However, during the winter season paved surfaces require above average attention as higher motor vehicle speeds and reduced traction due to the smooth paved surface require plowing and sanding for snow and ice control.

## **BRIDGES**

The County has the responsibility for the maintenance and replacement of 204 bridges and bridge size culverts throughout the region. In recent years, municipalities have the sole responsibility for annual inspections and found deficiencies repairs. The County carries out repair work with in-house staff except where a professional or specialized service is required. For bridge replacements, a professional engineering firm is retained for engineering, contract, and construction management of the project.

## **AGGREGATES & GRAVEL ROADS**

The County owns and operates numerous resource pits throughout the County. Contract Operators and Trucks transport aggregates from resource pits to stockpiles, including the distribution of aggregates directly to gravel road surfaces.

Crushing of resources is planned and carried out by retaining a crushing operator. By managing aggregates in this manner the County is able to address 600 kilometers of County gravel surfaced road annually, keeping the program manageable in size based on available resources, equipment and labour. This ensures road surfaces are addressed regularly based on classification (importance), based on need, and on manageable plan promoting conservation of resource for future use.

Road signage is another very important component, communicating the rules of the road to motorists. Regulatory, warning and information signage are present on each and every gravel road surface. Maintaining these are a priority in ensuring the motorist is aware in advance of upcoming road changes and hazards. In addition to these types of signs, County staff will temporarily erect Construction signage as warning devices to motorists where road maintenance and repair work is in progress.

# Cypress County 2016 Budget

## Water

### SERVICES AND PROGRAMS PROVIDED

Potable water is available in all County hamlets and County staff oversee the day-to-day operations of water treatment and distribution.

Water for Dunmore, Desert Blume, Seven Persons, Veinerville, Walsh and Irvine originates from the South Saskatchewan River and is delivered to the County from the City of Medicine Hat. Water for Hilda and Schuler also comes from the South Saskatchewan River and is delivered as raw water from the Hilda Water Pipeline Co-op. The treatment plant in Hilda serves both hamlets. A similar arrangement is found in Suffield, where water is delivered from CFB Suffield.

BUDGET SUMMARY	
2016 Net Budget	2,715,325
2015 Net Budget	2,227,891
Budget Change	487,434
Change by %	21.88%

### 2016 SIGNIFICANT CHANGES

- Both the increase in revenues (User Fees) and expenditures (Purchases from other governments) is due to the increase of consumption of water by the end users, primarily due to the Regional Waterline being operational
- With the Regional Waterline being operational in 2015, the offset expense of depreciation increases
- Increase of \$40,000 in Transfers for the Meter Reading Project that was not complete in 2015
- In 2016, it will be Year 2 of the recognized Debenture repayment, which will see a decrease in interest from 2015

	2014 Budget	2014 Actual	2015 Budget	2016 Budget	\$chg/16	%chg/16
<b>Revenues and Transfers by Object</b>						
Special Levies	104,700	107,857	98,770	89,242	(9,528)	-9.65%
User fees and sale of goods	843,200	769,992	898,201	1,061,759	163,558	18.21%
Transfer (Reserves)	-	-	-	40,000	40,000	0.00%
	947,900	877,849	996,971	1,191,001	194,030	19.46%
<b>Expenditures and Transfers by Object</b>						
Salaries, wages and benefits	492,600	492,500	551,300	553,300	2,000	0.36%
Contracted and general services	442,000	449,810	431,600	414,825	(16,775)	-3.89%
Purchases from other government	526,000	406,705	543,050	681,200	138,150	25.44%
Materials, goods, supplies and utilities	154,150	129,898	160,200	194,550	34,350	21.44%
Interest on long-term debt	2,900	2,711	334,000	315,000	(19,000)	-5.69%
Depreciation	971,953	880,312	1,052,061	1,687,305	635,244	60.38%
Funded portion of Internal Transfers	152,651	135,735	152,651	60,146	(92,505)	-60.60%
	2,742,254	2,497,671	3,224,862	3,906,326	681,464	21.13%
<b>(Excess) of revenues and transfers over expenditures and transfer:</b>	1,794,354	1,619,822	2,227,891	2,715,325	487,434	21.88%

## Sewer

### SERVICES AND PROGRAMS PROVIDED

Sanitary sewer systems operate in all hamlets except Walsh and Dunmore. These systems use a lagoon treatment system with aerobic and anaerobic cells, evaporation ponds, followed by discharge of treated effluent into the natural water system and County staff oversee the day-to-day operations of sanitary sewer collection and treatment.

BUDGET SUMMARY	
2016 Net Budget	225,422
2015 Net Budget	248,599
Budget Change	(23,177)
Change by %	-9.32%

### 2016 SIGNIFICANT CHANGES

- The increase in revenues (User Fees) is due to the increase of fees for sewer services in the Master Rates Bylaw and the completion of Phase D South in Desert Blume
- There is a \$55,000 increase for replacement/repairs to a generator

	2014 Budget	2014 Actual	2015 Budget	2016 Budget	\$chg/16	%chg/16
<b>Revenues and Transfers by Object</b>						
Special Levies	-	-	-	-	-	0.00%
User fees and sale of goods	242,000	247,709	273,000	306,240	33,240	12.18%
	242,000	247,709	273,000	306,240	33,240	12.18%
<b>Expenditures and Transfers by Object</b>						
Salaries, wages and benefits	52,700	56,421	62,500	59,600	(2,900)	-4.64%
Contracted and general services	190,550	180,392	160,550	178,750	18,200	11.34%
Purchases from other government	50,000	52,410	50,000	60,000	10,000	20.00%
Materials, goods, supplies and utilities	15,300	25,893	13,900	13,900	-	0.00%
Interest on long-term debt	3,700	3,709	-	-	-	0.00%
Depreciation	216,570	151,835	217,223	217,221	(2)	0.00%
Funded portion of Internal Transfers	17,426	19,875	17,426	2,191	(15,235)	-87.43%
	546,246	490,535	521,599	531,662	10,063	1.93%
<b>(Excess) of revenues and transfers over expenditures and transfer:</b>	304,246	242,826	248,599	225,422	(23,177)	-9.32%

## Waste Management

### SERVICES AND PROGRAMS PROVIDED

The County is a regional partner in the Redcliff Cypress Regional Waste Management Authority (RCRWMA). The County pays a proportionate share of the operating expenses.

The County has eight transfer site locations in which residents can dispose of their household garbage. Additionally, the Hamlets of Desert Blume and Irvine have residential door collection of garbage

### 2016 SIGNIFICANT CHANGES

- Increase of \$40,000 for haul costs
- Increase of \$23,000 for transfer site bin replacements

BUDGET SUMMARY	
2016 Net Budget	683,236
2015 Net Budget	637,619
Budget Change	45,617
Change by %	7.15%

	2014 Budget	2014 Actual	2015 Budget	2016 Budget	\$chg/16	%chg/16
<b>Revenues and Transfers by Object</b>						
User fees and sale of goods	47,450	45,194	47,450	47,450	-	0.00%
	47,450	45,194	47,450	47,450	-	0.00%
<b>Expenditures and Transfers by Object</b>						
Salaries, wages and benefits	69,000	64,298	83,400	85,000	1,600	1.92%
Contracted and general services	458,000	497,618	505,000	573,562	68,562	13.58%
Materials, goods, supplies and utilities	-	-	-	-	-	0.00%
Depreciation	16,238	16,237	16,238	12,851	(3,387)	-20.86%
Funded portion of Internal Transfers	80,431	82,130	80,431	59,273	(21,158)	-26.31%
	623,669	660,283	685,069	730,686	45,617	6.66%
<b>(Excess) of revenues and transfers over expenditures and transfer:</b>						
	576,219	615,089	637,619	683,236	45,617	7.15%



**CYPRESS COUNTY  
2016 BUDGET  
CAPITAL**

*APPROVED -  
2015-12-15*

# Cypress County 2016 Budget - CAPITAL

## PROPOSALS - Summary

	EXPENDITURE	FUNDING		
	Cost	Operating	Grants	Reserve
Administration	\$924,262	-	600,000	\$324,262
Fire Services	\$618,500	-		\$618,500
Facilities	\$100,000	-	-	\$100,000
Equipment & Vehicles	\$2,306,500	-		\$2,306,500
Roads	\$2,040,410	-	\$1,893,410	147,000
Utilities	\$3,914,850	-	\$3,061,325	853,525
Recreation	45,000	-	-	45,000
<b>TOTAL</b>	<b>\$9,949,522</b>			<b>\$9,949,522</b>

## GRANTS - Summary

Expected Grant Funds for 2016	MSI	BMTG	Gas Tax	(Requires Approval)	TOTAL
				Other Grants	
	\$4,200,000	\$660,000	\$392,000	\$3,419,515	<b>\$8,671,515</b>
<b>Expected Use:</b>					
<b>Internet</b>	\$600,000				
<b>Roads</b>	\$1,034,470				
Irvine Streets (possible portion to be paid from "other grants")				\$858,940 *	
<b>Utilities</b>					
Irvine (39 Lots)	\$500,750				
Water Vault				\$759,000 **	
Irvine Utilities				\$1,801,575 ***	
<b>Future Allocation</b> (Suffield Distribution Lines)	\$2,064,780	\$660,000	\$392,000		<b>\$8,671,515</b>

\* Federal Small Communities Fund Grant

Funding is 1/3 federal, 1/3 provincial, 1/3 municipal

\*\* Southern Alberta Flood Response Program

Funding is 75%/25%

\*\*\* AMWWP (Alberta Municipal Water / Wastewater Partnership)

Funding is 75%/25%

## PROPOSALS - Administration

❖	<u>Proposals for Additions</u>	<u>Cost</u>	<u>Funding</u>
	▪ <b>Broadband High Speed Internet</b>	\$600,000	MSI Grant
	<i>Provide wireless internet to all residents of Cypress County. There are areas that lack coverage in the Suffield area and south of the Cypress Hills, with each area requiring towers. 1 -100 ft and 2 - 250ft towers are required. The model would likely entail the County owning the infrastructure with a wireless provider to operate the towers.</i>		
❖	<u>Proposals for Replacements</u>	<u>Cost</u>	<u>Funding</u>
	▪ <b>Information Technology Plan</b>	\$324,262	Reserves
	<i>Approved on December 1st, 2015</i>		
❖	<u>Proposals for Enhancements/Upgrades</u>		
	▪ None		
❖	<u>Projects Carried Over from Previous Years</u>		
	▪ None		

## PROPOSALS - Fire

❖ Proposals for Additions

- None

❖ Proposals for Replacements

- **Equipment Replacement Plan**  
*Approved on October 20th, 2015*

Cost  
\$618,500

Funding  
Reserves

❖ Proposals for Enhancements/Upgrades

- None

❖ Projects Carried Over from Previous Years

- None

## PROPOSALS - Facilities

	<u>Cost</u>	<u>Funding</u>
❖ <u>Proposals for Additions</u>		
▪ <b>Onefour Fire Department Building</b> <i>Discussed at the Fire Services Board Meeting October 15</i>	\$100,000	Reserves
❖ <u>Proposals for Replacements</u>		
▪ None		
❖ <u>Proposals for Enhancements/Upgrades</u>		
▪ None		
❖ <u>Projects Carried Over from Previous Years</u>		
▪ None		

## PROPOSALS - Equipment & Vehicles

❖ Proposals for Additions

- None

❖ Proposals for Replacements

- **Equipment Replacement Plan**  
*Approved on October 20th, 2015*

Cost  
\$2,306,500

Funding  
Reserves

❖ Proposals for Enhancements/Upgrades

- None

❖ Projects Carried Over from Previous Years

- None

## PROPOSALS - Roads

- ❖ Proposals for Additions
  - None

- ❖ Proposals for Replacements
  - None

<u>Proposals for Enhancements/Upgrades</u>	<u>Cost</u>	<u>Funding</u>
▪ <b>Road Construction Program</b> <i>Approved on October 20th, 2015</i>	\$1,893,410	Grants
▪ <b>Oiling Old TCH - Rge Rd 70&amp;71</b> <i>Approved on December 1st, 2015</i>	\$147,000	Reserve

- ❖ Projects Carried Over from Previous Years
  - None

## PROPOSALS - Utilities

❖ Proposals for Additions

- None

❖ Proposals for Replacements

- **Veinerville Water Vault**
- **Irvine - Deep Utilities (4 Streets)**

<u>Cost</u>	<u>Funding</u>
\$1,012,000	Grant & Reserves
\$2,402,100	Grant (AMWWP)

❖ Proposals for Enhancements/Upgrades

- **Water & Sewer Lines - Irvine (39 lots)**

\$500,750	MSI Grant
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❖ Projects Carried Over from Previous Years

- None



## PROPOSALS - Recreation

❖ Proposals for Additions

- None

❖ Proposals for Replacements

- None

❖ Proposals for Enhancements/Upgrades

- **Cavan Lake Campground Power Sites**

Cost  
\$45,000

Funding  
Reserve  
(Money in Lieu)

❖ Projects Carried Over from Previous Years

- None