



MINUTES

Cypress County Council Meeting
Administration Building, Dunmore Alberta
February 20, 2018

COUNCIL PRESENT:

Dan Hamilton, Deputy Reeve
Dustin Vossler, Councillor
Darcy Geigle, Councillor
Ernest Mudie, Councillor
Michelle McKenzie, Councillor
Alf Belyea, Councillor
Robin Kurpjuweit, Councillor

REGRETS:

Richard Oster, Reeve
Shane Hok, Councillor

ADMINISTRATION PRESENT:

Doug Henderson, Chief Administrative Officer
Curtis Richter, Director of Public Works
Jeffrey Dowling, Planning Supervisor
LesleyAnn Collins, Official Recorder

CALL TO ORDER:

10:01 A.M

AGENDA - ADDITIONS, DELETIONS & APPROVAL:

Resolution No. 2018/82

Councillor Geigle moved to accept the agenda with the addition of Dark Fiber – FOIP 16(1) to 9c) Confidential.

Carried.

MINUTES:

Resolution No. 2018/83

Councillor Kurpjuweit moved to approve the minutes of the February 6th, 2018 Council meeting as presented.

Carried.

MUNICIPAL SERVICES:

**Response to Road
Approach Complaint**

A Development Permit Application was received to move on a mobile home in Suffield. A refundable deposit of \$1,000.00 is collected for approaches in hamlets. The applicant, was opposed to submitting the deposit as the installation of the first approach on a quarter section in an agricultural area is paid for by the County with no cost to the developer. It is a requirement that all development have proper access to a public road.

Resolution No. 2018/84

Councillor Belyea moved to receive for information.

Carried.

**Policy ADM 18 –
Flowers or Gifts –
Serious Illness
or Death –
Proposed Amendment**

At a Committee of the Whole Policy Review meeting, Council suggested changes to Policy ADM 18 Flowers or Gifts – Serious Illness or Death. Formatting and wording has been modernized and the extended family definition has been updated to match the Personnel Policy.

Resolution No. 2018/85

Councillor Vossler moved to approved Policy ADM 18 Flowers or Gifts – Serious Illness or Death as presented.

Carried.

**Policy ADM 21
Scholarships –
Proposed Amendment**

At a Committee of the Whole Policy Review meeting, Council suggested changes to Policy ADM 21 Scholarships. As of 2010, the Burstall school does not have a high school and therefore was removed from the policy. Formatting and wording has been modernized to be consistent with other County policies.

Resolution No. 2018/86

Councillor McKenzie moved to approved Policy ADM 21 Scholarships as presented.

Carried.

**Policy ADM 23
Century Farm &
Ranch Recognition –
Proposed Amendment**

At a Committee of the Whole Policy Review meeting, Council suggested changes to Policy ADM 23 Century Farm and Ranch Recognition. The most significant change is certificate presentation has been removed.

Resolution No. 2018/87

Councillor Belyea moved to approved Policy ADM 23 Century Farm and Ranch Recognition as presented.

Carried.

**ASB Policy Ratification –
Roles**

The ASB has undertaken a review of its policies and have determined that the policies referred to the roles and responsibilities of board members and staff are no longer necessary.

Resolution No. 2018/88

Councillor McKenzie moved to ratify the ASB's decision to rescind policies ASB R1-Board Role, ASB R2 – Chairman Role, ASB R3 – Board Member Role, ASB R4 - Ag Fieldman Role, ASB R5 – Assistant Ag Fieldman Role, ASB R6 – Agri-Environmental Extension Coordinator Role and ASB R8 – Role of Rural Adult Education Committee.

Carried.

**Organizational
Structure
Update**

Since the last organizational chart update, four positions were approved, job descriptions created, and staff hired. Also, two positions, General Stores Clerk, and Peace Officer should be changed in the reporting structure for a more effective organization.

Resolution No. 2018/89

Councillor Kurpjuweit moved to receive for information.

Defeated.

Resolution No. 2018/90

Councillor Mudie moved approve the Cypress County Organizational Structure Chart as presented.

Carried.

Consent Agenda

The consent agenda was presented. It included a letter from MD of Willow Creek No. 26 that was sent to Minister of Environment and Parks and a letter from the Minister of Municipal Affairs.

Resolution No. 2018/91

Councillor Kurpjuweit moved to receive the consent agenda for information.

Carried.

**CORPORATE
SERVICES:**

**Federal and
Provincial Authority
to Impose Taxes**

Council requested that Administration research whether a government has the right to impose a tax on another government, specific to the provincial carbon levy.

Resolution No. 2018/92

Councillor Mudie moved to receive for information.

Carried.

NotifyMeNow

In 2016, The Region of Medicine Hat, Town of Redcliff and Cypress County introduced an Emergency Alert System called NotifyMeNow. Public Safety Canada will be upgrading the National Public Alerting System (NPAS) in 2018 to allow for the distribution of emergency alerts via cellular broadcast messaging, in addition to radio, cable television, and satellite television. This upgrade has the potential to have similar functionality of the NotifyMeNow.

Resolution No. 2018/93

Councillor Belyea moved to receive for information.

Carried.

Financial Report

The Financial Report ending December 31st, 2017 was presented.

Resolution No. 2018/94

Councillor McKenzie moved to receive the Financial Report ending December 31st, 2017 as presented and await the Audited Financial Statements prior to allocating Surplus Funds.

Carried.

Director of Corporate Services Report

The Director of Corporate Services Report was presented.

Resolution No. 2018/95

Councillor Geigle moved to receive the Director Corporate Services Report as presented.

Carried.

RECESS: 11:30 A.M.

RECONVEINE: 11:36 A.M.

PUBLIC WORKS:

Parramatta Water

Co-op Funding Request At the February 21st, 2017 meeting, Council directed Administration to continue to work with the Parramatta Water Co-op for a feasible solution to supply municipal water. Th

Co-op is requesting a local improvement tax to pay for a pipeline from Redcliff.

Resolution No. 2018/796

Councillor Kurpjuweit moved to direct Administration to meet with the Parramatta Water Co-op and bring back a report to Council.

Carried.

**Proposed CP Rail
Crossing Closures**

In December 2017, the County and Town of Redcliff were approached by CP Rail to inform them of their intention to expand the siding track expansion limits from Rge Rd 65 westward through Rge Rd 70 west of Redcliff. CP Rail would like the County to consider closing grade crossings within the siding expansion limits, primarily Rge Rd 65 and if possible Rge Rd 70.

Resolution No. 2018/97

Councillor Kurpjuweit moved to direct Administration to approach the Town of Redcliff and area stakeholders for input on the proposed CP Rail Crossing closures at Rge Rd 65 and Rge Rd 70 at Highway 1 before moving forward with negotiations with CP Rail.

Carried.

**Highway 515 Gravel
Road Maintenance**

Hwy 515 east of Hwy 41 to the Saskatchewan border is maintained by Volker Stevin a contractor for Alberta Transportation. Complaints have been received by the area Councillor about poor road maintenance.

Resolution No. 2018/98

Councillor Mudie moved to direct Administration to negotiate with Alberta Transportation in regard to improved maintenance of Highway 515.

Carried.

Director of Public Works Report

The Director of Public Works Report was presented.

Resolution No. 2018/99

Councillor McKenzie moved to receive the Director of Public Works Report as presented.

Carried.

REPORTS:

Chief Administrative Officer Report

The Chief Administrative Officer Report was presented.

Resolution No. 2018/100

Councillor McKenzie moved to receive the Chief Administrative Officer Report as presented.

Carried.

Action Items

The Action Items Report was presented.

Resolution No. 2018/101

Councillor Vossler moved to receive the Action Items Report as presented.

Carried.

Reeve/Councillors' Reports

Councillor Geigle attended a Municipal Library Board meeting.

Councillor Mudie attended a Palliser Economic Partnership executive meeting.

Deputy Reeve Hamilton attended the Brownlee LLP Emerging Trends Seminar.

Councillor McKenzie attended the Brownlee LLP Emerging Trends Seminar.

Councillor Belyea attended Palliser Economic Partnership meeting and the Brownlee LLP Emerging Trends Seminar.

Councillor Kurpjuweit attended the Brownlee LLP Emerging Trends Seminar. He and Deputy Reeve Hamilton met with the Transportation Ministerial Assistant and Provincial Broadband Strategy Manager.

Resolution No. 2018/102

Councillor McKenzie moved to receive the Councillor reports as presented.

Carried.

RECESS: 12:05 P.M.

RECONVEINE: 12:42 P.M.

**CONFIDENTIAL
(IN-CAMERA)**

Doug Henderson, attended to provide advice to Council and Curtis Richter, Jeffrey Dowling and LesleyAnn Collins attended for general interest purposes. All staff and the CAO were excused at 1:30 P.M.

Resolution No. 2018/103

Councillor Geigle moved that Council close the meeting to the public for Agenda Items 9a) Logistics Park FOIP Section 16(1), 9b) Water Licence Purchase FOIP Section 27(1), and Dark Fiber FOIP Section 16(1) at 12:42 P.M.

Carried.

Resolution No. 2018/104

Councillor Belyea moved to open the meeting to the public at 2:26 P.M.

Carried.

**Water Licence
Purchase**

Resolution No. 2018/105

Councillor Geigle move to pay the lawyer, as agreed upon for the purchase of Water Licence AB Environment File 09043 with funds coming from the Operating Fund.

Carried.

ADJOURN:

The Deputy Reeve declared the meeting adjourned at 2:28 P.M.

REEVE

CHIEF ADMINISTRATIVE OFFICER