



## **MINUTES**

Cypress County Council Meeting  
Administration Building, Dunmore Alberta  
February 6, 2018

### **COUNCIL PRESENT:**

Richard Oster, Reeve  
Dan Hamilton, Deputy Reeve  
Dustin Vossler, Councillor  
Darcy Geigle, Councillor  
Ernest Mudie, Councillor  
Shane Hok, Councillor  
Michelle McKenzie, Councillor  
Alf Belyea, Councillor  
Robin Kurpjuweit, Councillor (by electronic means)

### **ADMINISTRATION PRESENT:**

Doug Henderson, Chief Administrative Officer  
Curtis Richter, Director of Public Works  
Jeffrey Dowling, Planning Supervisor  
LesleyAnn Collins, Official Recorder

**CALL TO ORDER:** 10:01 A.M

### **AGENDA - ADDITIONS, DELETIONS & APPROVAL:**

#### **Resolution No. 2018/56**

Deputy Reeve Hamilton moved to accept the agenda with the addition of Joint Dinner Meeting with City of Medicine Hat 5l) to Municipal Services and Palliser Economic Partnership Rural Broadband Report– FOIP 16(1) to 9c) Confidential.

Carried.

### **MINUTES:**

#### **Resolution No. 2018/57**

Councillor Belyea moved to approve the minutes of the January 23, 2018 Council meeting as presented.

Carried.

## **MUNICIPAL SERVICES:**

### **Irvine Residential Subdivision**

The Town of Irvine had planned on developing a 39 lot, residential subdivision west of Wilhelm Street in the early 1980's prior to selling the land to a private developer. In the spring of 2017, Cypress County purchased all 39 lots. As the Irvine Area Structure Plan is nearing completion, this may be a good time to discuss servicing, target demographics and type of housing to be developed.

#### **Resolution No. 2018/58**

Councillor Geigle moved to direct Administration to prepare a variety of conceptual plans for the development of the 39 lot, residential subdivision in Irvine.

Carried.

### **Minister of Municipal Affairs Meeting – AAMDC Spring Convention**

An invitation has been received with regard for a potential opportunity for Council to meet with the Minister of Municipal Affairs, the Honourable Shaye Anderson, at the 2018 Alberta Association of Municipal Districts and Counties (AAMDC) Spring Convention.

#### **Resolution No. 2018/59**

Deputy Reeve Hamilton moved to discuss the Hilda Wildfire with the Minister of Municipal Affairs, the Honourable Shaye Anderson at the upcoming AAMDC Spring Convention, March 19-21.

Carried.

### **Meeting Invitation – Intermunicipal Collaboration**

It was proposed that Council invite Maryann Chichak, Mayor of Whitecourt, and Jim Rennie, Reeve of Woodland County, to give a presentation on how they have made Intermunicipal Collaboration work between them.

**Resolution No. 2018/60**

Councillor Hok moved to invite Mayor of Whitecourt, Maryann Chichak and Reeve of Woodland County, Jim Rennie to give a presentation to the County on Intermunicipal Collaboration.

Defeated.

**Resolution No. 2018/61**

Councillor Belyea moved to invite Mayor of Whitecourt, Maryann Chichak and Reeve of Woodland County, Jim Rennie to give a presentation on Intermunicipal Collaboration to the County, City of Medicine Hat, Town of Redcliff and all other south zone municipality representatives.

Carried.

**Committee of the Whole Meeting Date**

A Committee of the Whole meeting for policy review has been scheduled for Monday February 12, 2018. Administration is suggesting rescheduling the meeting because the CAO, Directors and several Supervisors will be attending ICS 300 training and a Regional Broadband meeting.

**Resolution No. 2018/62**

Councillor Vossler moved to hold a Committee of the Whole meeting for policy review on March 5, 2018.

Carried.

**Policy ADM 8 – Half Mast Flag Flying**

At a Committee of the Whole Policy Review meeting, Council suggested changes to Policy ADM 8 Half Mast Flag Flying. The National Day of Mourning has been added to the policy.

**Resolution No. 2018/63**

Councillor Vossler moved to approved Policy ADM 8 Half Mast Flag Flying as amended by keeping “recognized at the time of their deaths by lowering flags to half mast at Cypress County” under the Purpose heading.

Carried.

**Policy ADM 4  
Subsistence and Travel –  
Proposed Amendment**

At a Committee of the Whole Policy Review meeting, Council suggested changes to Policy ADM 4 Subsistence and Travel. The most significant change being suggested is fees for Councillors and board members have been removed and a separate policy has been created. Meal rates have been updated as recommended.

**Resolution No. 2018/64**

Councillor McKenzie moved to approved Policy ADM 4 Subsistence and Travel as presented.

Carried.

**Policy COU 10 Council  
Subsistence and Travel –  
Proposed Policy**

At a Committee of the Whole Policy Review meeting, Council suggested changes to policy ADM 4 Subsistence and Travel. Administration is suggesting a policy for Councillors and their appointed representatives separate from staff.

**Resolution No. 2018/65**

Councillor Belyea moved to approved Policy COU 10 Council Subsistence and Travel as presented.

Carried.

**Policy COU 2  
Convention Attendance –  
Proposed Amendment**

At a Committee of the Whole Policy Review meeting, Council suggested changes to Policy COU 2 Convention Attendance.

**Resolution No. 2018/66**

Councillor Vossler moved to approved Policy COU 2 Convention Attendance as amended by removing references to specific conferences and adding “related conferences/tours” to Council Appointed Committees.

Carried.

**ASB Policy Ratification –  
Obsolete Programs**

The ASB has undertaken a review of its policies and have determined that there are several programs that are no longer active but still have policies in place. Those polices include, ASB P1.0 Bylaws and ASB P9.1 Soil Salinity Mapping and Reclamation.

**Resolution No. 2018/67**

Councillor Mudie moved to ratify the ASB’s decision to rescind policies ASB P9.1 Soil Salinity Mapping and Reclamation, and ASB P1.0 Bylaws.

Carried.

**Delegation Business –  
RCMP Enhanced  
Officer Report**

In March 2017, Administration was asked to negotiate priorities for the Letter of Expectations (LOE) between the RCMP and Cypress County based on Council priorities for a term of 3 years. The letter was negotiated and accepted by both parties on May 25, 2017. A recent meeting with the local RCMP detachment commander resulted in an updated Letter for 2018.

**Resolution No. 2018/68**

Deputy Reeve Hamilton moved to receive for information.

Carried.

**Consent Agenda**

The consent agenda was presented. It included a letter from Minister of Municipal Affairs, 17<sup>th</sup> Annual Minister’s Awards Committee of the Whole meeting notes.

**Resolution No. 2018/69**

Councillor Belyea moved to receive for information.

Carried.

**Joint Dinner Meeting  
With The  
City of Medicine Hat**

**Resolution No. 2018/70**

Councillor McKenzie moved to direct Administration to inform the City of Medicine Hat that Monday March 26, 2018 would be a suitable date for the joint dinner meeting between the City of Medicine Hat and Cypress County Council's.

Carried.

**CORPORATE  
SERVICES:**

**Director of Corporate  
Services Report**

The Director of Corporate Services Report was presented.

**Resolution No. 2018/71**

Councillor Mudie moved to receive the Director Corporate Services Report as presented.

Carried.

**Resolution No. 2018/72**

Councillor Hok moved to direct Administration research and bring back tender opening publication of results procedures to a near future meeting.

Carried.

**PUBLIC WORKS:**

**Parramatta Water  
Co-op Funding Request**

At the February 21<sup>st</sup>, 2017 meeting, Council directed Administration to continue to work with the Parramatta Water Co-op for a feasible solution to supply municipal water. Past correspondence and meeting with the Co-op and County administration was presented.

**Resolution No. 2018/73**

Councillor Kurpjuweit moved to postpone the Parramatta Water Co-op Funding request to the February 20, 2018 meeting.

Carried.

**Director of Public Works Report**

The Director of Public Works Report was presented.

**Resolution No. 2018/74**

Councillor McKenzie moved to receive the Director of Public Works Report as presented.

Carried.

**REPORTS:**

**Chief Administrative Officer Report**

The Chief Administrative Officer Report was presented.

**Resolution No. 2018/75**

Deputy Reeve Hamilton moved to receive the Chief Administrative Officer Report as presented.

Carried.

**RECESS:** 11:26 A.M.

**RECONVEINE:** 11:32 A.M.

**DELEGATION:**

**RCMP Enhanced Policing Report**

Staff Sergeant Sean Maxwell, and Constable Rebecca Wilke, the County's Enhanced officer, of the RCMP Redcliff Detachment appeared before Council and gave a report on enforcement throughout the County for the past two months.

**RECESS:** 12:05 P.M.

**RECONVEINE:** 12:40 P.M.

**Action Items**

The Action Items Report was presented.

**Resolution No. 2018/76**

Councillor Hok moved to receive the Action Items Report as presented.

Carried.

**Reeve/Councillors’ Reports**

Councillor Hok attended a Foothills Little Bow Association meeting, Highway 3 Twinning Association AGM, and a Redcliff Recreation Board meeting.

Councillor Mudie attended a Palliser Economic Partnership executive meeting.

Deputy Reeve Hamilton attended a Cypress View Foundation meeting and a Foothills Little Bow Association meeting.

Councillor McKenzie attended a Cypress View Foundation meeting, Foothills Little Bow Association meeting and attended the Schuler School Opening Ceremony.

Councillor Belyea attended a South East Alberta Watershed Alliance meeting and a Foothills Little Bow Association meeting.

Reeve Oster attended a Foothills Little Bow Association meeting.

**Resolution No. 2018/77**

Deputy Reeve Hamilton moved to receive the Councillor reports as presented.

Carried.

**CONFIDENTIAL  
(IN-CAMERA)**

Doug Henderson, Curtis Richter, and Jeffrey Dowling attended to provide advice to Council. LesleyAnn Collins attended for general interest purposes.

**Resolution No. 2018/78**

Councillor Geigle moved that Council close the meeting to the public for Agenda Items 9a) Contract Grader Onefour Area FOIP Section 16(1), 9b) Proposed Developments in Tri-Area



IDP FOIP 21(1), and Palliser Economic Partnership Rural Broadband Report FOIP Section 16(1) at 12:57 P.M.

Carried.

**Resolution No. 2018/79**

Councillor Hok moved to open the meeting to the public at 1:58 P.M.

Carried.

**Contract Grade  
Onefour Area**

**Resolution No. 2018/80**

Councillor Belyea moved to enter into a 3 year grader contract agreement at \$140 per hour 2018, \$150 per hour 2019, \$155 per hour 2020 plus \$10 per hour more for winter plowing with Milt's Earthmoving for the Onefour area.

Carried.

**Resolution No. 2018/81**

Councillor Vossler moved to direct Administration to bring back the 3 contract grader end dates to a future meeting.

Carried.

**ADJOURN:**

The Reeve declared the meeting adjourned at 2:05 P.M.

---

REEVE

---

CHIEF ADMINISTRATIVE OFFICER