

CYPRESS COUNTY TENDER SPECIFICATIONS

*ONE (1) NEW 2024 4 DOOR RESPONDER/INTERCEPTOR FULL SIZE SUV*



*Cypress County*

**REQUEST FOR TENDER**

**CC24-0004**

**TENDER FOR ONE (1) NEW 2024 4 DOOR POLICE PACKAGE,  
RESPONDER/INTERCEPTOR FULL SIZE SUV**

## CONTENTS

Instructions To Bidders .....	3
1 Scope of Quotation .....	3
2 Submission of Proposals.....	3
3 Acceptance and Withdrawals of Quotations .....	3
4 Guarantee.....	4
5 The Freedom of Information and Protection of Privacy Act .....	4
6 Proposal Evaluation Criteria .....	4
7 Law and Forum of Tender .....	4
Bidders Pre-Qualification Sheet.....	5
Warranty .....	5
Intent.....	5
Delivery Date.....	5
Warranties .....	5
Tender form.....	6
Declarations: .....	7
Signatures: .....	7

Proposals must be clearly marked as to the content and received at the office of Public Works Services Department, Cypress County, no later than **2 p.m. MST on APRIL 19, 2024**. Legible faxed or e-mailed quotations will be accepted.

---

**Inquiries:**

Trevor Schmaltz  
Shop and Purchasing Foreman  
Phone: (402) 526-2888  
Fax: (402) 526-8958  
Email: [trevor.schmaltz@cypress.ab.ca](mailto:trevor.schmaltz@cypress.ab.ca)

---

---

## INSTRUCTIONS TO BIDDERS

### 1 SCOPE OF QUOTATION

Cypress County (the "County") is seeking tenders for **ONE (1) NEW 2024 4 DOOR RESPONDER/INTERCEPTOR FULL SIZE SUV**

### 2 SUBMISSION OF PROPOSALS

- 2.1 QUOTATIONS WILL BE ACCEPTED BY THE PUBLIC WORKS SERVICE DEPARTMENT UNTIL **2:00 PM MST** TIME ON **APRIL 19, 2024**.

Cypress County  
816 2<sup>nd</sup> Ave  
Dunmore, AB T1B 0K3  
Attention: Trevor Schmaltz

- 2.2 One (1) copy of the Quotation must be submitted.
- 2.3 It is the Bidder's sole responsibility to ensure that the quotations are received at the correct place and time. Any bid received after the stated closing time for receipt of bids will be disqualified.
- 2.4 All inquiries are to be directed to Trevor Schmaltz, Shop and Purchasing Foreman, Cypress County, phone (403) 526-2888.

### 3 ACCEPTANCE AND WITHDRAWALS OF QUOTATIONS

- 3.1 Quotations must be signed by the person/persons submitting the quotation.
- 3.2 Quotations may be withdrawn at any time prior to the closing time by a request in writing to the Public Works Services Department.
- 3.3 Quotations shall not be withdrawn after the closing time. Negligence or mistake on the part of the Bidder in preparing the quotation confers no right for withdrawal of the bid after closing time.
- 3.4 Modifications in bids will ONLY BE CONSIDERED WHEN SUBMITTED IN WRITING IN A SEALED ENVELOPE CLEARLY MARKED WITH THE QUOTATION NUMBER, AND PROVIDING SUCH CHANGES ARE RECEIVED AT THE OFFICE OF THE PUBLIC WORKS SERVICES DEPARTMENT, PRIOR TO THE SCHEDULED CLOSING TIME FOR RECEIPT OF BIDS.
- 3.5 CYPRESS COUNTY RESERVES THE RIGHT AT ITS SOLE OPTION, TO REJECT ANY AND ALL QUOTATIONS, OR ANY OR ALL PORTIONS OF A QUOTATION.
- 3.6 THE LOWEST BID OR ANY OTHER QUOTATION WILL NOT NECESSARILY BE ACCEPTED.
- 3.7 CYPRESS COUNTY RESERVES THE RIGHT, IN ITS SOLE DISCRETION, TO WAIVE ANY IRREGULARITIES IN A QUOTATION.

#### 4 GUARANTEE

- 4.1 Prices are to be valid for a period of 30 days after the Quotation closing time to allow for evaluation of bids and award of the contract.
- 4.2 Prices should include mileage and remote locations should be scheduled together to maximize mileage efficiency.

#### 5 THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

- 5.1 All documents submitted to the County will be subject to the protection and disclosure provisions of Alberta's Freedom of Information and Protection of Privacy Act ("FOIP"). FOIP allows persons a right of access to records in the County's custody or control. It also prohibits the County from disclosing the proposer's personal or business information where disclosure would be harmful to the proposer's business interests or would be an unreasonable invasion of personal privacy as defined in sections 16 and 17 of FOIP. Proposers are encouraged to identify what portions of their submissions are confidential and what harm could reasonably be expected from its disclosure. However, the County cannot assure proposers that any portion of the proposer's documents can be kept confidential under FOIP.

#### 6 PROPOSAL EVALUATION CRITERIA

- 6.1 Each proposal will be evaluated on the basis of the criteria listed below and the County will have the sole and unfettered discretion to award up to the maximum number of points for each criteria as listed below. By submitting a proposal, the proposer acknowledges and agrees that the County has, and it is hereby entitled to exercise, the sole and unfettered discretion to award the points for the evaluation of the noted criteria.
- 6.2 By submitting its proposal, each proposer acknowledges and agrees that it waives any right to contest in any legal proceedings, the decision of the County to award points in respect of the criteria noted below. The criteria and the maximum number of points for each criteria are as follows:

<i>1. Price</i>	<i>40 points</i>
<i>2. Availability</i>	<i>40 points</i>
<i>3. Specification Accuracy</i>	<i>10 points</i>
<i>4. Parts and Service</i>	<i>10 points</i>
<b><i>Total Points</i></b>	<b><i>100 points</i></b>

#### 7 LAW AND FORUM OF TENDER

- 7.1 The law to be applied in respect of the Quotation Documents and the Contract shall be the law of the Province of Alberta and all civil actions commenced in relation to the Quotation Documents or Contract shall be adjudicated by the Courts of the Province of Alberta and by submitting Quotes, proposers are taken to have agreed to attorn to the jurisdiction of the Courts of the said Province.

---

## BIDDERS PRE-QUALIFICATION SHEET

---

***\*\*THIS AREA MUST BE FULLY FILLED OUT. ANY BLANK SPACES OR EXCEPTIONS COULD MEAN THAT THIS BID WILL BE DISQUALIFIED.***

### WARRANTY

The complete unit shall have the manufacturers maximum warranty coverage. Please State.

---

---

### INTENT

As per specifications provided, you are invited to submit pricing and delivery for ONE (1) NEW 2024 4 DOOR RESPONDER/INTERCEPTOR FULL SIZE SUV.

Bidders are to reply to the specifications on the forms supplied. Please include printed dealer spec sheet.

It is the intent that the specifications clearly identify the furnishing and delivery of ONE (1) NEW 2024 4 DOOR RESPONDER/INTERCEPTOR FULL SIZE SUV as specified.

### DELIVERY DATE

Delivery date shall be: \_\_\_\_\_ (\_\_\_\_\_) days after receipt of order.

### WARRANTIES

Shall be in effect at the time of delivery of the completed unit or when special conditions apply.

Please specify:

---

A representative from the Manufacturer shall provide instructions and operation of the apparatus when the unit is delivered.

***Dealer codes where applicable are mandatory. Tenders received without sufficient Dealer Codes will not be accepted.***

## TENDER FORM

Tender Number: \_\_\_\_\_

Tender Title: \_\_\_\_\_

We, \_\_\_\_\_  
(Company)

of \_\_\_\_\_  
(Business Address)

having examined the Tender Documents as issued by: Cypress County (the "County"), and having visited the site(s) of where the Work is required to be undertaken; hereby offer to enter into a Contract to perform the Work required by the Tender Documents for the Tender Sum as follows:

1. Sub-Total (excluding GST)	\$ _____
2. Other Charges	\$ _____
3. GST	\$ _____
4. Total	\$ _____

in Canadian funds, which price includes any specified cash and contingency allowances and the applicable taxes in force at this date and except as may be otherwise provided in the Tender Documents.

### Appendices to Tender Form:

The information required by the Instructions to Tenderers is provided in the attached Appendices and forms an integral part of this Tender.

- 1.1 By submitting its Tender, each Tenderer acknowledges and agrees that it waives any right to contest in any legal proceedings, the decision of the County to award points in respect of the criteria noted below. The criteria and the maximum number of points for each criteria are as follows:

1. Price	40 points
2. Availability	40 points
3. Specification Accuracy	10 points
4. Parts and Service	10 points
Total Points	100 points

**DECLARATIONS:**

We hereby acknowledge and declare that:

- (a) we agree to perform the Work in compliance with the required completion schedule stated in the Contract.
- (b) no person, firm or corporation other than the undersigned has any interest in this Tender or in the proposed Contract for which this Tender is made.
- (c) The Tender Security is attached to this Tender. We specifically acknowledge and agree that the Tender Security may be forfeited to the County pursuant to the terms set forth in the Instructions to Tenderers.
- (d) we hereby acknowledge and confirm that the County has the right to accept any tender or to reject any or all tenders in accordance with the Instructions to Tenderers.
- (e) This Tender is open to acceptance for a period of sixty (60) days from the date of Tender Closing.

**SIGNATURES:**

Signed, sealed, and submitted for and on behalf of:

**Company:**

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Street Address or Postal Box Number)

\_\_\_\_\_  
(City, Province & Postal Code)

(Apply SEAL above)

**Signature:**

\_\_\_\_\_

**Name & Title:**

\_\_\_\_\_  
(Please Print or Type)

**Witness:**

\_\_\_\_\_

**Dated at** \_\_\_\_\_ **this** \_\_\_\_\_ **day of** \_\_\_\_\_ , 20 \_\_\_\_\_

## **CYPRESS COUNTY TENDER SPECIFICATIONS**

### ***ONE (1) NEW 2024 4 DOOR RESPONDER/INTERCEPTOR FULL SIZE SUV***

<b>FEATURES</b>	<b>Dealer Code</b>	<b>ADMIN USE</b>
Battery - 12 Volt Manufacturers Maximum CCA Maintenance Free		
Fuel Tank – Maximum Size (quote upgrade if available)		
Alternator - Manufacturers Maximum		
Keyless Door Entry with (3) Programmed Key Fobs		
Recovery Hooks – Two Front, Frame Mounted		
Power Mirrors – Outside Heated		
Mud Flaps – Front and Rear HD Rubber with Bracket		
Reinforced Roof for Emergency Mounted Signal Equipment		
Rear Vision Camera		
Heavy Duty Suspension – Police Rated		
Skid Plates – Manufacturers Maximum		
Auxiliary Power Point – 12 Volt		
Factory Installed Command Start		
All Weather Floor Mats – Heavy Duty Rubber (front and rear)		
Flasher System, Headlamp and Tail Lamp		
Radio Suppression Package with Ground Straps		
Engine Block Heater		
Engine – V8 Gasoline		
Wheels – Heavy Duty Steel		
Exterior - White		

**\*\* PLEASE INCLUDE A COPY OF THE DEALER BUILD SHEET/SPECS WITH SUBMISSION \*\***