



Cypress County **EMPLOYMENT OPPORTUNITY**

ASSISTANT PLANNER

Cypress County is a rural municipality in the southeast corner of Alberta. The majority of the County's 1.3 million hectares are utilized for agricultural purposes, including high intensity irrigated cropping. Oil and gas activities plus the Canadian Forces Base Suffield are other major components of the area's economy.

The County's 7,200 residents live on farms, acreage subdivisions and in 10 small urban communities. Cypress County promotes a relaxed rural lifestyle and a safe community for families. Along with the City of Medicine Hat, CFB Suffield and Cypress Hills Provincial Park, this area is a great place to live and work.

We have an opening for an Assistant Planner. This is an entry level position working under the direction of the Planning Supervisor. Duties include assisting a more experienced planner with functions such as land use reclassification and subdivision work. In addition, the Assistant Planner prepares and registers development agreements and caveats and ensures planning documentation is maintained in accordance with applicable legislation.

The successful candidate will have or be working towards a Certificate or Diploma in Land Use Planning or an equivalent. You bring a minimum of two years relevant municipal planning related experience along with a good understanding of the principles and practices of planning. You are proficient with MS Office products and Alberta Land Titles Information system and familiarity with GIS and AutoCAD is preferred. You have excellent organizational, problem-solving and communication skills and enjoy working with a wide range of people.

Cypress County offers a highly attractive total compensation package, including competitive salary, excellent benefits, participation in the Local Authorities Pension Plan, in addition to supporting learning and development opportunities. This full-time, permanent position entails a 37.50 hour work week. To learn more about what Cypress County has to offer please visit our website, www.cypress.ab.ca

If this opportunity interests you, please forward your resume and cover letter no later than:
4:30 pm on Friday, February 1, 2019 to competitions@cypress.ab.ca

Cypress County would like to thank all applicants for their interest and time.