



*Cypress County - Policy*  
**HAYING OF COUNTY ROAD DITCHES**

---

**Policy Owner:** Roads  
**Adoption Date:**  
**Resolution:** 2020/123

**Policy:** R 23  
**Effective Date:** April 7, 2020  
**Last Amended Date:**

## HAYING OF COUNTY ROAD DITCHES

### **PURPOSE**

To provide guidelines and procedures in relation to requests from ratepayers/residents for permission to cut hay in County road ditches.

### **GUIDELINES**

1. Written requests are to be forwarded to Public Works Department by May 15 of each calendar year. The timeline for receipt of requests is set to provide sufficient time for administration to compile a list of requests granted prior to carrying out that year's Roadside Mowing and Spraying programs.
2. The request form will be made available through the County office and will be posted on the County's website.
3. Information to be provided by the applicant and included on the request form shall include but will not necessarily be limited to the following:
  - a) name, address and telephone number of the person who will be cutting the hay;
  - b) the road where the hay will be cut;
  - c) the specific area of the road to be cut; and
  - d) which side(s) of the road are to be cut.
4. Those persons receiving permission to cut hay in a County ditch will be required to enter into an agreement with Cypress County which will include but not be limited to an indemnity agreement for the County.
5. In instances where more than one application may be received for mowing a particular ditch, preference will be given to the adjacent landowner.
6. In instances where approval is provided to someone other than the adjacent landowner, the applicant receiving permission to cut hay is responsible to contact the adjacent landowner advising of the permission provided.
7. Due to safety concerns bales must be left 3 or more meters from the edge of the road and must not be left in an area that will block drainage.
8. Haying operations will be conducted in a safe and workman like manner that creates no hazard to traffic.
9. Cutting must be completed no later than August 1, and the bales are to be removed from the ditch no later than 72 hours after the cutting. Failure to do so may result in denial of future haying requests.
10. The applicant will be responsible for noxious and prohibited noxious weed control in the requested area during the time period that the permission has been granted. Once the Cu
11. The Contractor shall, without limiting his obligations herein, and at his own expense, provide and maintain Farm, Comprehensive or Commercial General Liability Insurance in an amount not less than Two Million (\$2,000,000.00) Dollars per occurrence against bodily injury, personal injury and property damage, and completed operations liability.

---

***Policy History***

**Amendment Dates &  
Descriptions:**

**Review Dates & Outcomes:**